

DEPARTMENT OF EDUCATION-SCHOOLS DIVISION OFFICE OF AURORA

ANNUAL PROCUREMENT PLAN FOR FY 2026

INDICATIVE FINAL UPDATED Version No.

| PROCUREMENT PROJECT DETAILS | | | | | | PROJECTED TIMELINE (MM/YYYY) | | FUNDING DETAILS | | PROCUREMENT STRATEGY OR TOOLS | REMARKS (Other relevant descriptions of the procurement project, if applicable) |
|--|-------------------------------|--|---------------------|--|--|-------------------------------|-----------------------------|----------------------------------|---|-------------------------------|--|
| Project Title | End-User or Implementing Unit | General Description of the Project | Mode of Procurement | To be covered by an Early Procurement Activity? (Yes/No) | Criteria for Bid Evaluation (Including Sustainability and Domestic Preference) | Start of Procurement Activity | End of Procurement Activity | Source of Fund | Estimated Budget / Approved Budget for the Contract (PhP) | | |
| Column 1 | Column 2 | Column 3 | Column 4 | Column 5 | Column 6 | Column 7 | Column 8 | Column 9 | Column 10 | Column 11 | Column 12 |
| General Requirements | | | | | | | | | | | |
| MEALS AND SNACKS | | | | | | | | | | | |
| Conduct of Executive Meeting | OSDS | Conduct of Executive Meeting | Competitive Bidding | Yes | Yes | October 2025 | January 2026 | GAA 2026 - Current Appropriation | P 240,000.00 | Competitive Bidding | |
| Gender and Development | SGOD | Gender and Development | Competitive Bidding | Yes | Yes | October 2025 | January 2026 | GAA 2026 - Current Appropriation | P 1,000,000.00 | Competitive Bidding | |
| Program for Senior Citizen and PWD | SGOD | Program for Senior Citizen and PWD | Competitive Bidding | Yes | Yes | October 2025 | January 2026 | GAA 2026 - Current Appropriation | P 200,000.00 | Competitive Bidding | |
| Training-Workshop on Preparation of Liquidation Reports | OSDS-Accounting | Training-Workshop on Preparation of Liquidation Reports | Competitive Bidding | Yes | Yes | October 2025 | January 2026 | OPERATIONS-MOOE | P 70,100.00 | Competitive Bidding | |
| Entrance and Exit Conference with COA | OSDS-Accounting | Entrance and Exit Conference with COA | Competitive Bidding | Yes | Yes | October 2025 | January 2026 | GASS-MOOE | P 25,000.00 | Competitive Bidding | |
| Training/Orientation on PRIME-HR | OSDS-HRMO | Training/Orientation on PRIME-HR | Competitive Bidding | Yes | Yes | October 2025 | January 2026 | GAA 2026 - Current Appropriation | P 75,100.00 | Competitive Bidding | |
| Meals and Snacks and venue Training-Workshop on Critical Content in Science for MATATAG Curriculum (Key Stages 2 & 3) | CID | Meals and Snacks and venue Training-Workshop on Critical Content in Science for MATATAG Curriculum (Key Stages 2 & 3) | Competitive Bidding | Yes | Yes | October 2025 | January 2026 | GAA 2026 - Current Appropriation | P 211,050.00 | Competitive Bidding | |
| Meals and Snacks and venue for the Capacity Building on the Science Investigatory Project and Innovation Proposal Development of Science Research Advisers | CID | Meals and Snacks and venue for the Capacity Building on the Science Investigatory Project and Innovation Proposal Development of Science Research Advisers | Competitive Bidding | Yes | Yes | October 2025 | January 2026 | GAA 2026 - Current Appropriation | P 116,550.00 | Competitive Bidding | |
| Meals for the participants in 2-Phase Training-Writeshop on the Development and Digitization of Contextualized ALS Worksheets | CID | Meals for the participants in 2-Phase Training-Writeshop on the Development and Digitization of Contextualized ALS Worksheets | Competitive Bidding | Yes | Yes | October 2025 | January 2026 | GAA 2026 - Current Appropriation | P 287,000.00 | Competitive Bidding | |
| Meals and Snacks and lease of venue for the Capacity Building on the Utilization of Quarterly Assessment Tools through Differential Item Functioning | CID | Meals and Snacks and lease of venue for the Capacity Building on the Utilization of Quarterly Assessment Tools through Differential Item Functioning | Competitive Bidding | Yes | Yes | October 2025 | January 2026 | GAA 2026 - Current Appropriation | P 156,000.00 | Competitive Bidding | |
| Meals for the participants in Pansangay Na Pagsasanay sa Bagong Ortografiyang Filipino | CID | Meals for the participants in Pansangay Na Pagsasanay sa Bagong Ortografiyang Filipino | Competitive Bidding | Yes | Yes | October 2025 | January 2026 | GAA 2026 - Current Appropriation | P 164,250.00 | Competitive Bidding | |

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|--|------------------------|--|--|-----|-----|--------------|--------------|----------------------------------|---|------------|--|--|
| Supply and Delivery of Office Supplies and Materials for Records Office | OSDS-Records Office | Supply and Delivery of Office Supplies and Materials for Records Office | Competitive Bidding | Yes | Yes | October 2025 | January 2026 | GAA 2026 - Current Appropriation | P | 20,000.00 | Competitive Bidding | |
| Supply and Delivery of Office Supplies and Materials for Supply Office | OSDS-Supply Office | Supply and Delivery of Office Supplies and Materials for Supply Office | Competitive Bidding | Yes | Yes | October 2025 | January 2026 | GAA 2026 - Current Appropriation | P | 20,000.00 | Competitive Bidding | |
| Supply and Delivery of Office Supplies and Materials for Personnel Office | OSDS-Personnel Office | Supply and Delivery of Office Supplies and Materials for Personnel Office | Competitive Bidding | Yes | Yes | October 2025 | January 2026 | GAA 2026 - Current Appropriation | P | 20,000.00 | Competitive Bidding | |
| Supply and Delivery of Office Supplies and Materials for Legal Office | OSDS-Legal Office | Supply and Delivery of Office Supplies and Materials for Legal Office | Competitive Bidding | Yes | Yes | October 2025 | January 2026 | GAA 2026 - Current Appropriation | P | 20,000.00 | Competitive Bidding | |
| Supply and Delivery of Office Supplies and Materials for Accounting Office | OSDS-Accounting Office | Supply and Delivery of Office Supplies and Materials for Accounting Office | Competitive Bidding | Yes | Yes | October 2025 | January 2026 | GAA 2026 - Current Appropriation | P | 33,510.00 | Competitive Bidding | |
| Supply and Delivery of Office Supplies and Materials for ICT | OSDS-ICT | Supply and Delivery of Office Supplies and Materials for ICT | Competitive Bidding | Yes | Yes | October 2025 | January 2026 | GAA 2026 - Current Appropriation | P | 10,880.00 | Competitive Bidding | |
| Supply and Delivery of Office Supplies and Materials for Admin Office | OSDS-Admin | Supply and Delivery of Office Supplies and Materials for Admin Office | Competitive Bidding | Yes | Yes | October 2025 | January 2026 | GAA 2026 - Current Appropriation | P | 20,000.00 | Competitive Bidding | |
| Supply and Delivery of Office Supplies and Materials for Payroll Unit 1 | OSDS-Payroll | Supply and Delivery of Office Supplies and Materials for Payroll Unit 1 | Competitive Bidding | Yes | Yes | October 2025 | January 2026 | GAA 2026 - Current Appropriation | P | 26,000.00 | Competitive Bidding | |
| Supply and Delivery of Office Supplies and Materials for Payroll Unit 2 | OSDS-Payroll | Supply and Delivery of Office Supplies and Materials for Payroll Unit 2 | Competitive Bidding | Yes | Yes | October 2025 | January 2026 | GAA 2026 - Current Appropriation | P | 154,000.00 | Competitive Bidding | |
| Supply and Delivery of Office Supplies and Materials for Cash Unit | OSDS-Cash | Supply and Delivery of Office Supplies and Materials for Cash Unit | Competitive Bidding | Yes | Yes | October 2025 | January 2026 | GAA 2026 - Current Appropriation | P | 24,853.00 | Competitive Bidding | |
| Supply and Delivery of Office Supplies and Materials for Cash Unit 2 | OSDS-Cash | Supply and Delivery of Office Supplies and Materials for Cash Unit 2 | Competitive Bidding | Yes | Yes | October 2025 | January 2026 | GAA 2026 - Current Appropriation | P | 19,200.00 | Competitive Bidding | |
| Supply and Delivery of Office Supplies and Materials for Procurement Unit | OSDS-Procurement | Supply and Delivery of Office Supplies and Materials for Procurement Unit | Competitive Bidding | Yes | Yes | October 2025 | January 2026 | GAA 2026 - Current Appropriation | P | 20,000.00 | Competitive Bidding | |
| Procurement of Property Sticker for SDO Equipments | OSDS-Supply | Procurement of Property Sticker for SDO Equipments | Competitive Bidding | Yes | Yes | October 2025 | January 2026 | GAA 2026 - Current Appropriation | P | 10,000.00 | Competitive Bidding | |
| FIRE EXTINGUISHER | | | | | | | | | | | | |
| Refill of Fire Extinguisher | OSDS-Supply | Refill of Fire Extinguisher | Competitive Bidding | Yes | Yes | October 2025 | January 2026 | GAA 2026 - Current Appropriation | P | 300,000.00 | Competitive Bidding | |
| WEBSITE/DOMAIN | | | | | | | | | | | | |
| Maintenance, monitoring, backup, update and security of the official division website, includes renewal of domain and hosting services and other hosted services | OSDS-ICT | Maintenance, monitoring, backup, update and security of the official division website, includes renewal of domain and hosting services and other hosted services | NP-Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant Products, Electronic Charging Devices, and Online Subscriptions | Yes | Yes | October 2025 | January 2026 | GAA 2026 - Current Appropriation | P | 83,000.00 | NP-Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant Products, Electronic Charging Devices, and Online Subscriptions | |

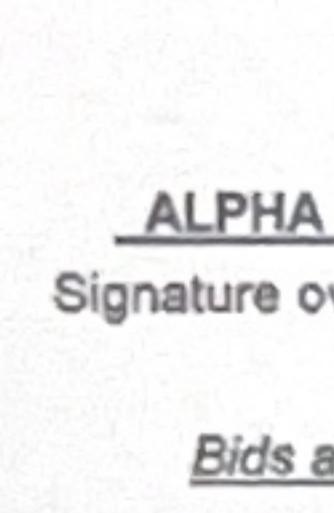
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009

| | | | | | | | | | | | |
|---|----------------|---------------------------------------|--------------------|-----|-----|--------------|--------------|----------------------------------|--------------|--------------------|--|
| Payroll Disbursement SMS Notification | OSDS-Cash | Payroll Disbursement SMS Notification | Direct Acquisition | Yes | Yes | October 2025 | January 2026 | GAA 2026 - Current Appropriation | P 39,600.00 | Direct Acquisition | |
| Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only) | | | | | | | | | | | |
| Procurement of SDO Aurora-APP-CSE | OSDS/CID/ SGOD | Procurement of SDO Aurora-APP-CSE | Agency to Agency | Yes | Yes | October 2025 | January 2026 | GAA 2026 - Current Appropriation | P 215,244.36 | Agency to Agency | |

Note: Insert additional rows as necessary

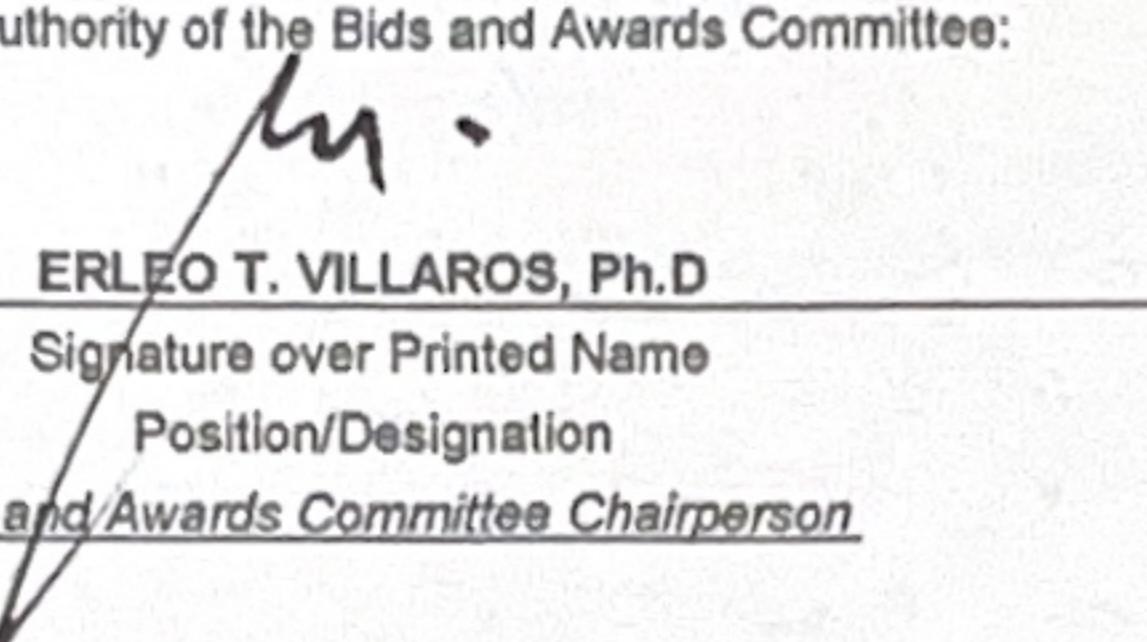
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|--|--------------|
| Total Amount of Estimated Budget for EPA Projects: | 3,954,213.00 |
| Total Amount of CSEs to be purchased from PS-DBM: | 215,244.36 |
| Total Amount of Estimated Budget: | 4,169,457.36 |

Prepared by:


ALPHA M. T. RAZON
Signature over Printed Name
Position/Designation
Bids and Awards Committee Secretariat

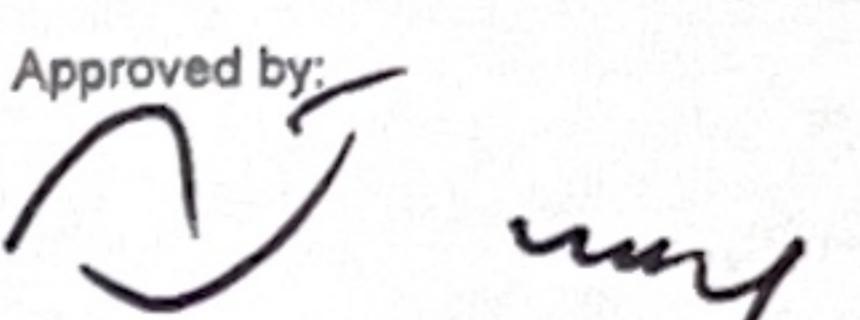
Date : 01/27/2020

Recommended by:
By the Authority of the Bids and Awards Committee:


ERLEO T. VILLAROS, Ph.D.
Signature over Printed Name
Position/Designation
Bids and Awards Committee Chairperson

Date : _____

Approved by:


DANTE G. PARUGAO, CESO V
Signature over Printed Name
Position/Designation
Head of the Procuring Entity

Date : _____